**Subject (editable):**

Welcome to Workvivo!

**Address (cannot edit):** Hello [First Name],

**Intro (editable):**

Your workplace has started using Workvivo, a dedicated platform for collaboration, information and knowledge sharing, to provide a better and more engaging experience at work.

You can now:

* connect with colleagues across the organization
* get the latest news and updates
* access apps and frequently used tools
* give shout-outs to colleagues who have helped or supported you

Your user account is almost ready - to get started you just need to click on the button below to go to Workvivo and finish setting up your account.

**Button (cannot edit):** Open Workvivo

**Outro (editable):**

Don’t forget to check out the mobile app which is available for iPhones from the [App Store](https://apps.apple.com/us/app/workvivo/id1322500684) and for Android phones from the [Google Play Store](https://play.google.com/store/apps/details?id=com.workvivo.android&hl=en&gl=US).

**Salutation/Signature (editable):**

Welcome aboard. Enjoy getting to know your new platform.

-- Team Workvivo